

**CHARLOTTE'S WEB ECC  
CONTRACT**

This agreement is made by and between Julie Shin, Licensed Child Care Provider and \_\_\_\_\_, Parent/Guardian of \_\_\_\_\_. The following has been agreed upon between the two parties beginning \_\_\_\_\_.

Charlotte's Web ECC will provide care for \_\_\_\_\_ from the hours of 7:30-5:30 daily Monday through Friday. Any added time before or after those times will need to be discussed beforehand, or will be subject to late pickup fees or early arrival fees. Please make note of the center's scheduled holidays as the center will not be staffed on those days.

I agree to the weekly rate of \$\_\_\_\_\_, to be paid prior to the 1<sup>st</sup> and 15<sup>th</sup> for each bi-weekly period. Please note that all bi-weekly fees are due regardless of any absences or vacation days taken during the course of a session.

If I have an infant/toddler enrolled in the center, I will ensure that a sufficient amount of diapers, wipes, formula, change of clothes, etc... are in their diaper bag that comes with them each day.

I have read and agree to full contents of the Parent's Handbook. I understand the importance of the illness policies in the Parent Handbook and the policies that violating could result in the termination of a contract.

This agreement shall be in effect until which time parent/guardian or provider has given termination notice in accordance to the Parent Handbook policy, or negotiation of a new contract.

**THIS AGREEMENT AND THE PARENT HANDBOOK WHOLLY STATE THE OBLIGATIONS OF THE PROVIDER; THERE ARE NO OTHER IMPLIED OBLIGATIONS. ANY AMENDMENTS TO THIS AGREEMENT MUST BE IN WRITING AND SIGNED BY BOTH PARTIES.**

\_\_\_\_\_  
Licensed Child Care Provider

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/guardian

\_\_\_\_\_  
Date